

Educational Master Plan Committee—Minutes --September 14, 2009

Aguilar-Kitibutr, Ailsa ✓	Russ, Zelma ✓
Bangasser, Susan ✓	Sheffield, Troy ✓
Daniels, Deb ✓	Weiss, Kay ✓
Padilla, Sam ✓	Nichols, Barbara ✓
Peters, Dena ✓	
Ragan, Kay ✓	

TOPIC	DISCUSSION and ACTION
Minutes	First meeting held; no minutes available.

OTHER BUSINESS:

Scope of Tasks	<p>The first task force meeting took place Monday, Sept. 14, 2009. In this meeting, the team discussed the scope of the task, established the norms, and reviewed several handouts:</p> <ul style="list-style-type: none"> • Formal Charge • Timeline To Complete • Annual Planning Document • Preliminary Specs for Content • Strategic Initiatives <p>Discussion ensued on how the plan will be addressed, is going to be a one-year, three-year, or five-year plan? We may need an immediate, mid-range, and long-range plan.</p>
Other Topics	<p><u>Discussion included:</u></p> <ul style="list-style-type: none"> • How the plan will be updated, i.e., continually • Need something that is active, action-oriented and measurable • How to avoid “continue” and put in “phases” • How to get people involved in planning • Set goals once • Provide a framework, not so detailed, but more broad • What does an ed plan look like?

<p>Parameters</p>	<ul style="list-style-type: none"> • Need short range, one year, immediate • Middle, 3-5 yrs • Long range, 6 or more • Work on no more than three goals in one year • Strategic initiatives, what do we need in addition to this to develop an educational master plan? • What does the consultant feel is needed for an ed plan? • Strategic initiatives form a foundation, with the plan as an off-shoot of the strategic plan <p>The Educational Master Plan should help to close the gap of things not addressed, should give direction, be bold—say what you are going to do, what direction the college is heading for the future.</p> <p><i>Planning and Program Review—Strategic Initiatives</i></p> <p><i>May Day—where we are</i></p>
<p>Things To Do</p>	<p>Write down recommendations, concentrate on the strategic initiatives (bedrock of ed master plan). What is needed from the team: pick initiative, develop a phase-in plan, mirror other plans already on campus.</p> <p><u>Last minute items of discussion:</u></p> <p>Input needed from students: tell us what you want the college to look like in five years, be futuristic.</p> <p>The ed master plan should be simple, yet comprehensive, evolving to more complex, drive out future and closes the gaps.</p> <p>Failure to know what happens when our students leave us. Note: This was in reference to my comments about some of the gaps that need to be closed such as licensure. Kay Ragan added that it is helpful for us to figure out how to know if students (a) got a job, (b) transferred etc. Some of that we can find through P-16, but we need more data on what happens when they leave.</p> <p>Know what we want.</p> <p>Member assignments: focus on a plan already involved in, be authoritative, assign responsibilities.</p>
<p>Next Meeting</p>	<p>Monday, Sept. 28, 9:30-10:30 a.m., CC-222</p>